

Zoom Download

- Chinese Delegates: URL: <https://zoom.com.cn/>
- Overseas Delegates: URL: <https://zoom.us/>

Sign In And Join

- Join a meeting without signing in
- Sign in with a Zoom account



A Zoom account is not required if you join a meeting as participant, but you cannot change the virtual background or edit the profile picture



All the functions are available

ORAL PRESENTATION

- Duration: a maximum of 15 minutes in total, including 3 minute discussion. Please make sure your presentation is well timed.
- Please join the meeting room 10 minutes before your session.
- Please unmute audio and start video while your presentation.

Additional Suggestions

- A computer with an internet connection (wired connection recommended)
- USB plug-in headset with a microphone (recommended for optimal audio quality)
- Webcam (optional): built-in or USB plug-in
- Stable Internet Connection
- Quiet environment
- Proper lighting
- Formal dress



- Please refer to conference program to check ZOOM online room link

Rename

Zoom

Join Meeting

Enter meeting ID or personal link name

Enter your name

Remember my name for future meetings

Do not connect to audio

Turn off my video

Join Cancel

Rename as:
Paper ID-your name
(E.g.: P02-Tom)

Input ZOOM Link

Rename screen name before entering the room	Examples
Authors: Paper ID-Name	P02-San Zhang
Listener: Listener- Name	Listener-San Zhang
Keynote Speaker: Keynote-Name	Keynote-San Zhang
Invited Speaker: IS-Name	IS-San Zhang
Committee Member: Committee-Name	Committee-San Zhang

Chat

The screenshot displays a Zoom meeting window with a dark theme. At the top, a title bar reads "Zoom Meeting". Below it, a header bar shows three participant names: "Assistant", "Tom", and "Host", each with a small video icon and a red slash indicating they are muted. The "Host" name is highlighted with a green box. The main area of the window is black with the word "Host" in large white text. At the bottom, a toolbar contains icons for "Unmute", "Start Video", "Participants", "Chat", "Share Screen", "Record", "Breakout Rooms", "Reactions", and a red "Leave" button. The "Chat" icon is highlighted with a red box. On the right side, a chat panel is open, titled "Participants (3)". It lists three participants: "Assistant (Me)", "Host (Host)", and "Tom", each with a video icon and a red slash. Below the list are "Invite" and "Unmute Me" buttons. The "Chat" section is also open, showing a dropdown menu for "Who can see your messages?" set to "Everyone". A text input field contains the word "Hello" and is highlighted with a red box.

Raise Hand

If you have question, please click raise hand

The screenshot displays a Zoom meeting interface. At the top, a header bar shows three participants: Assistant, Tom, and Host. The 'Host' name is highlighted with a green box. In the center of the screen, the word 'Host' is written in large white text. At the bottom, a toolbar contains various icons, with the 'Reactions' icon and the 'Raise Hand' button highlighted with red boxes. On the right side, a 'Participants (3)' list shows Assistant (Me), Host (Host), and Tom. Below the list are 'Invite' and 'Un' buttons. A 'Chat' section is visible with a 'Who can see your me' dropdown set to 'Everyone' and a message 'Hello'.

Breakout Rooms

The screenshot displays the Zoom Meeting interface. At the top, the meeting title is "Zoom Meeting". Below it, the names of participants are shown: Assistant, Tom, and Host. The Host's name is highlighted with a green box. In the center, a "Breakout Rooms - In Progress" window is open, listing four rooms: Keynote Speaker Test Room, Invited Speaker Test Room, Test Room 1, and Test Room 2. Each room has a "Join" button. The "Breakout Rooms" button in the bottom toolbar is highlighted with a red box and has a blue arrow pointing to it. On the right side, the "Participants (3)" list shows Assistant (Me), Host (Host), and Tom, each with a "Join" button. Below the participants list are "Invite" and "Unmute Me" buttons. The "Chat" section is also visible, showing a message input field and a "Hello" message.

Choose Right Room to join in

Share Screen

Please remember to share the computer sound if your slides has video or audio

The image shows a Zoom Meeting interface. On the left, a dialog box titled "Select a window or an application that you want to share" is open. It lists several windows, with the first one labeled "Screen" highlighted in blue. Below the list, there are two checkboxes: "Share sound" (checked) and "Optimize for video clip" (unchecked). A red box highlights the "Share sound" checkbox, and a red arrow points from it to the "Share Screen" button in the bottom toolbar. The bottom toolbar also has a red box around the "Share Screen" button. The top right of the interface shows the names of participants: Assistant, Tom, and Host. The name "Tom" is highlighted in white. Below the names, there is a text prompt: "Unmute my audio with (Alt+A) or press and hold the SPACE key to temporarily unmute." The bottom right of the interface has buttons for "Invite", "Unmute Me", and a menu icon.

